

**CHIEF SIGNAL OFFICER HQ EASTERN COMMAND, PIN- 900285, C/O 99 APO**  
**EMPLOYMENT NOTICE**

1. Application on prescribed format are invited from the citizen of India on probation for a period of two years followed by permanent absorption subject to found during the probation period will all India service liability. The category wise and post wise details are as under :-

Ser No	Name of the Post	No of Vacancies						Vacancy for	Educational Qualification	Pay Scale (7 <sup>th</sup> CPC)
		UR	SC	ST	OBC	EWS	ESM			
(a)	Messenger	0	0	0	01	0	0	0	ECSR <b>Essential:</b> Matriculation passed or equivalent from a recognized board. <b>Desirable:</b> Conversant with the duties of the respective trade with one year's experience in the trade.	Level 1
(b)	Washerman	0	0	01	0	0	0	0		Level 1
(c)	Cook	0	0	0	01	01	0	0		Level 2
(d)	CSBO, Gde - II	06	04	01	04	02	02	02	HQ EC (Sigs) <b>Essential:</b> Matriculation passed or equivalent from a recognized board & Proficiency in handling Private Board Exchange (PBX). <b>(Experience Certificate) (For post of CSBO only).</b> <b>Desirable:</b> Fluency in spoken English and Hindi.	Level 3 Cell -1 Pay Matrix 21700/-

**Age limit** (as on 20 Jun 23): UR (Gen) : 18 to 25 years, OBC : 18 to 28 years, SC/ST : 18 to 30 years, PHC : (18 to 35 years for UR, 18 to 38 years for OBC, 18 to 40 years for SC/ST) & ESM : Service rendered + 3years. Cut off date for determining age will be last date of receipt of application. The age relaxation will be applied only in case candidate produce valid caste

2. Interested candidates will submit only typed application on A4 size paper (To be filled in English/Hindi only) completed in all respect along with requisite documents, duly attested be forwarded to **Officer-In-Charge, Eastern Command Signal Regiment, Fort William, Kolkata 700021**. Last date of receipt of applications is 30 days from the date of publication of this advertisement. Application received after due date will not be entertained and this office will not be responsible for any postal delay. **Hand written, incomplete/illegible applications or those not fulfilling any of the criteria will be rejected outright.**

3. All candidates to endorse only one application for the post being applied. More than one application of those submitted will result in rejection.

4. Application will be forwarded by Registered Post in an envelope endorsed with "APPLICATION FOR THE POST OF ....." (Post applied for ....., category..... in top of envelope.

5. The selection will be made strictly on the basis of merit which will be decided as per marks obtained in written test comprising of 100 marks. Applicants shortlisted for written test will also have to undergo a skill test which will be of qualifying in nature and carries no separated marks.

6. **Written test will comprise of four parts as given below :-**

(a)	Paper - I	General Intelligence & Reasoning (Objective Multiple Choice Type)
(b)	Paper - II	General Awareness (Objective Multiple Choice Type)
(c)	Paper - III	General English (Objective Multiple Choice Type)
(d)	Paper - IV	Numerical Aptitude (Objective Multiple Choice Type)

Only shortlisted candidates based on performance in written exam (Ten or Twenty times the number of vacancies in each category will be called for skill test by the selection board). **The date of written test and skill test will be intimated to the eligible candidates only.**

7. **Skill test** will be conducted to check candidate's proficiency for the post applied for and based on the handling of exchange operation (only for CSBO). This will be conducted for qualifying purpose only.

8. The candidate will have to attend written & skill test for selection at their own cost and no travelling/daily allowance is admissible.

9. In case of EWS/ESM/SC/ST/OBC, candidates will attach supporting certificate with the application.

10. Candidates working in Govt. Service/PSU must submit their application through proper channel along with the certificate from their Head of Office/Establishment that no vigilance or disciplinary cases is pending or contemplated against him/her and that they have no objection in releasing him/her in case of selection. Application not accompanied with "NOC" will be summarily rejected.

11. Merely fulfilling the basic selection criterion does not automatically entitle a person to be called for written/skill test.

12. Service liability of a candidate is anywhere in India. Field Service liability is also applicable.

13. Candidates applying for the post must enclose following self-attested supporting documents :-

- Self-attested copies of Birth Certificate (Matriculation Certificate & Marks Sheet can be produced in lieu)
- Certificate of Educational/Technical Qualifications.
- Experience Certificate (For post of CSBO only).
- Residential Certificate.
- Caste Certificate (For OBC/SC/ST only).
- EWS Certificate (For EWS only).
- Aadhaar Card.

14. **Two self-addressed envelopes affixed with postal stamps for registered post (Rs. 25/-) to be enclosed mandatory along with application.**

15. **In addition to Self-attested photo pasted on application, two passport size photographs (not older two months) without wearing cap, goggles & mask will be enclosed with name and father's name of the candidate written on reserve. Do not put any mark or signature on the photographs. Application will be rejected if above not found enclosed.**

permanent absorption subject to found suitable during the probation period.

20. The candidate will disqualify for Govt. Service in case he or she has more than one spouse living.

21. As per the Govt. orders retention of Govt. servant beyond 55 yrs of age/30 yrs of qualifying service (whichever is applicable) will be carried out by screening committee, if found suitable Govt servants whose integrity is doubtful will not be retained. (For post of CSBO only).

22. If found suitable for retention, the Government service on attaining age of 60 yrs. (For post of CSBO only).

23. The question paper will be bilingual i.e. English and Hindi.

**Note:-** If the number of applications received in response to the advertisement are large and it is not convenient or possible to arrange the examination for all the candidates, the selection board reserves the right to restrict the number of candidates to a reasonable limit on the basis of percentage of marks obtained in the prescribed minimum essential qualification i.e. Matric or equivalent. Candidates should be prepared to come to Kolkata for a stay of 4-5 days under own arrangement. No TA/DA will be paid for appearing in the test. For any enquiry indi may contact Tele No. 033 - 2243-8701

17. Applications with following deficiencies will be rejected summarily and no correspondence in this regard will be entertained :-

- Incomplete or unsigned and without left/Right Thumb Impression on application form.
- Late receipt of application i.e after closing date.
- Submission of supporting documents without duly self-attested.
- Mismatch of information filled in application with regards to their supporting documents.
- Non-submission of self-addressed 12 x 24 cms Envelopes duly affixed postal stamp of Rs.25/- on each.
- Non-submission of two additional photographs duly self-attested and mismatch of submitted photographs.

**FORMAT OF APPLICATION**  
**CHIEF SIGNAL OFFICER HQ EASTERN COMMAND**

908542 C/O 99APO

**APPLICATION FORM FOR THE POST OF .....**

**CATEGORY .....** (UR/OBC/SC/ST/EWS/ESM/PHC)

Ref Newspaper ..... Adv No. .... dt .....

**NOTE: ALL THE COLUMNS TO BE FILLED IN BLOCK LETTER ONLY**

1.	Name of the Applicant in Block letter (As per Matric/SSC certificate)	Passport size photograph to be affixed					
2.	Father's/ Husband's name						
3.	Sex (Male/Female)						
4.	Date of Birth (As per Matric Certificate)						
5.	Age as on 20 Jun 2023						
6.	<b>Permanent Address</b>						
7.	Full Postal Address with PIN code						
8.	Mobile/Contact Number						
9.	Nationality & Religion						
10.	Experience Certificate (Att for CSBO only)	Attached/ Not attached					
11.	Residential Certificate	Attached/ Not attached					
12.	Caste (SC/ST/OBC) (attach certificate as applicable)	Attached/ Not attached					
13.	EWS (attach EWS certificate)	Attached/ Not attached					
14.	Educational Qualification (CTC of Marks Sheets & certificates to be attached)	Attached/ Not attached					
15.	Whether Govt Servant, if yes, details of post held (Enclose certificate showing pay scale and date of entry in Govt Service)	Yes/ No					
16.	Visible Identification Mark						
17.	Aadhaar Card Number (self-attested copy to be attached)						
18.	<b>Details of Exam Passed</b>	<b>Year</b>	<b>Name of recognized university/Board of Exam</b>	<b>Marks obtained/ Maximum marks</b>	<b>Percentage (%)</b>	<b>Division</b>	<b>Remarks</b>
	Matriculation/ SSC						
	Intermediate						
	Graduation						

(Self-attested copies of certificates in support of above to be enclosed)

Certified that the particulars mentioned in the application are correct and true to the best of my knowledge and belief. If particulars mentioned by me are found false at any stage then I shall be liable to be terminated without any notice.

Thumb Impression

(Signature of applicant)

Date: .....

certificates.

**Terms of engagement: -**

18. New entrants to Government service, entering on or after 01 Jan 2004 are governed by national Pension System.

19. The appointment will be on probation for a period of two years followed by