



DELHI METRO RAIL CORPORATION LTD
(A Joint Venture of the Govt. of India and the Govt. of the
NCT of Delhi)



The Lifeline of Delhi

ADVT No. DMRC/PERS/22/HR/2022(104) Dated: 09/09/2022

**REQUIREMENT OF EXECUTIVE DIRECTOR (TRACK) IN DMRC,
ON DIRECT RECRUITMENT / DEPUTATION BASIS**

The Delhi Metro Rail Corporation (DMRC) Ltd, a Joint Venture company with equal equity participation from the Govt. of India and the Govt. of the National Capital Territory of Delhi, has been entrusted with the responsibility of implementation of the rail-based Mass Rapid Transit System, for Delhi. The Delhi Metro Rail Corporation, the Lifeline of Delhi, prides itself on its ability to nurture its employees through its unique work culture. Today, DMRC empowered by about 14,500 employees, with MRTS activities spread over Delhi NCR, Mumbai, Patna etc., carry about 3 million passengers per day in Delhi and NCR. In addition, DMRC is involved in providing consultancy services to a number of cities within India and abroad.

To meet with the immediate requirement of DMRC and its allied projects, applications are invited from IRSE Officers of the Indian Railways/ Ex-IRSE officers working in other organizations of the Government sector/ Public Sector Undertakings (PSUs), having relevant experience, for filling up the following post, **on Direct Recruitment/Deputation Basis:**

S.No	Post (Post Code)	No. of Post *	Pay Scale(IDA) (In case of Direct Recruitment)	Age limit, as on 01.09.2022
1	Executive Director / Track Post Code:01/ED/T	01	Rs. 1,50,000-3,00,000/-	Max. 57 years for Direct Recruitment basis Max. 55 years for Deputation basis

Important

* Vacancies are provisional and subject to increase / decrease.

2. Eligibility Criteria (as on 01/09/2022):

The candidates should have at least 10 years' experience of Construction / Maintenance of Track in Railways/ Metro, including 5 years' of experience of Construction / Maintenance of Ballastless track.

A. For candidates working in Railways/Govt. Organizations/PSUs in CDA Pay Scales

Officers working in Level 15 (Rs. 1,82,200 – 2,24,100) in any Govt. Organization, or, Railways, or, PSUs, including services put in on deputation, in the above pay scale, with a minimum of 02 years' service in the aforementioned grade (including services put in on non-functional basis), with a total of 25 (twenty five) years' service at Gazetted / Executive level.

B. For candidates working in Railways/ Govt. Organizations/PSUs in IDA Pay Scales

Executives working in the pay scale of Rs. 1,50,000 – 3,00,000 in any Govt. Organization or Railways, or, PSUs, including services put in on deputation, in the above pay scale, with a minimum of 02 years' service in the aforementioned grade (including services put in on non-functional basis), with a total of 25 (twenty-five) years of service at Gazetted / Executive level.

3. Job Description:

The incumbent of the post shall be responsible for managing Track works related to Metro Projects and their operations.

4. Pay and Emoluments:

- i) **For candidate selected on Deputation basis** – The selected candidate shall continue to draw parent department pay plus deputation allowance, as applicable, under the Govt. of India rules.
- ii) **For candidate selected on Direct Recruitment basis** – The pay and emoluments shall be as per the pay scales under the IDA (Industrial DA) as applicable from time to time and other benefits, which include Perks, Lease/HRA, Medical benefits, EPF, Gratuity and Insurance, etc., as per the extant rules of the Corporation.

5. Screening process:

The selection methodology for candidates applying on Deputation basis shall comprise of Personal Interview.

The screening methodology for candidates applying on Direct Recruitment basis shall comprise of Personal Interview and Medical fitness examination.

(The Medical Examination shall be in Executive / Technical category. The details of Medical Examination are available on the DMRC website).

Candidates shall be called for Interview in the ratio of 1:5, subject to availability of eligible candidates.

The selection process would judge different facets of knowledge, skills, comprehension, aptitude and physical fitness. Candidates would have to qualify/pass the Screening Process and the **Medical examination**, before being adjudged as suitable for selection. Candidates, who fail in the prescribed medical test, **will not** be given any alternative employment and the decision of the Corporation shall be final on this issue. **All related information shall be available only on the Website: <http://www.delhimetrorail.com> and candidates must regularly check the website for the updates.**

Additional information for candidates applying for the post, on direct recruitment basis (Sr. No. 6,7,8):

6. Character & antecedents:

The success in the screening process does not confer any right to appointment unless the Corporation is satisfied, after such an enquiry, as may be considered necessary, that the candidate having regard to his / her character & antecedents is suitable in all respects, for appointment to the service.

7. Surety Bond:

The candidate selected for the post shall have to execute a Surety Bond of Rs. 4,00,000/- plus applicable service tax & cost of training plus applicable service tax to serve the Corporation for a minimum period of three years (exclusive of the period in which one remains on LWP or EOL). Three months prior notice, shall be required before seeking resignation from the Corporation.

8. Probation:

The selected candidate on appointment shall be on probation for a period of one year (including the period of training).

9. Schedule of selection:

1. The Last date of receipt of duly filled in application (along with the relevant documents) through SpeedPost OR email shall be **30/09/2022**. Incomplete applications or applications received after the due date shall be summarily rejected. DMRC shall not be responsible for loss / delay in post.
2. **The list of shortlisted candidates shall be uploaded on the DMRC website in the second week of October 2022 (tentatively) and interview shall be held in the fourth week of October, 2022 at Metro Bhawan, Barakhamba Road, New Delhi OR through online mode (tentatively) (Complete details shall be displayed on the DMRC website).**
3. No separate communication, by post, shall be sent to the candidates individually. Candidates are required to go through the instructions / schedule for interview displayed on the DMRC website and appear for the interview accordingly.
4. **The final result shall be declared by the First week of November, 2022 (Tentatively).**

Eligible and willing candidates for the aforesaid post may apply as per the application format at **Annexure-I**. The candidate must enclose all the relevant documents in support of their qualification, work experience, pay & pay scale.

The candidates presently employed in the Govt. sector / the Public Sector Undertakings (PSUs) should send their application through proper channel along with the Vigilance and D&AR clearance, so as to reach the below mentioned address within the stipulated time. All candidates are required to submit copies of their APARs of the last five years.

The duly filled in application form should be sent in an envelope superscribing the **Name of Post** on the cover prominently, **latest by 30/09/2022**, through Speed Post to the following address OR email the scanned copy of duly filled in Application Form along with the scanned copies of all other documents sought (as stated in the Application Form) to dmrc.project.rectt@gmail.com (mention the name of the post and Advt. No. in the subject of email):

**Executive Director (HR)
Delhi Metro Rail Corporation Ltd.
Metro Bhawan, Fire Brigade Lane,
Barakhamba Road, New Delhi**



दिल्ली मेट्रो रेल कॉर्पोरेशन लि० DELHI METRO RAIL CORPORATION LTD.

(A JOINT VENTURE OF GOVERNMENT OF INDIA AND GOVT OF DELHI)

ADVT. No. DMRC/PERS/22/HR/2022/104

ANNEXURE I

**AFFIX A
RECENT
PASSPORT
SIZE SELF
ATTESTED
PHOTOGRAPH**

DMRC APPLICATION FORMAT

(TO BE FILLED IN CAPITAL LETTERS BY THE APPLICANT IN HIS/HER OWN HANDWRITING)

S.No	DETAILS	PARTICULARS				
1 A	POST NAME	Executive Director/Track				
B	POST CODE	01/ED/T				
C	Basis of Application (Tick one)	Direct Recruitment / Deputation				
2	APPLICANT'S NAME (Sh./Smt./Ms.)					
3	FATHER'S / HUSBAND'S NAME (Sh.)					
4	DATE OF BIRTH (dd/mm/yyyy)					
5	AGE as on 01/09/2022 (Max. 57 years) – for candidates applying on Direct Recruitment basis (Max. 55 years) – for candidates applying on Deputation basis	YEARS	MONTHS	DAYS		
6	CORRESPONDENCE ADDRESS					
		STATE:	PINCODE:			
7	CONTACT NUMBER WITH STD CODE					
8	MOBILE NUMBER					
9	EMAIL ID					
10	CATEGORY (SC/ST/OBC/GENERAL)					
11	EDUCATIONAL QUALIFICATION					
	Qualification	Particulars	Subjects	Institute / University	% or CGPA	Passing Year
A						
B						
C						
12	WORK EXPERIENCE DETAILS (AS ON 01/09/2022) (FILL ONLY THE APPLICABLE COLUMN)					
I	TOTAL WORK EXPERIENCE	YEARS	MONTHS	DAYS		

A	CURRENT ORGANIZATION			
B	LAST ORGANIZATION (if applicable)			
II	FOR APPLICANT FROM the Railways/ Govt. organizations/PSUs in <u>CDA SCALE</u> (Complete details of service / position held since joining) (separate sheet may be attached)			
	Post Held	Organization Name with place of posting	Pay Scale (CDA) Mention the substantive Pay Scale with GP as applicable (MACP not to be mentioned)	Period (From – To) dd/mm/yy – dd/mm/yy
A				
B				
C				
D				
III	FOR APPLICANT FROM the Railways/ Govt. Organizations/PSUs in <u>IDA SCALE</u> (Complete details of service / position held since joining) (separate sheet may be attached)			
	Post Held	Organization Name with place of posting	Pay Scale (IDA)	Period (From – To) dd/mm/yy – dd/mm/yy
A				
B				
C				
D				
IV	ESSENTIAL WORK EXPERIENCE			
A	HAVING 10 YEARS' EXPERIENCE OF CONSTRUCTION/ MAINTENANCE OF TRACK IN RAILWAYS/ METRO, INCLUDING FIVE YEARS EXPERIENCE OF CONSTRUCTIONS/MAINTENANCE OF BALLASTLESS TRACK			YES / NO
B	HAVING A TOTAL OF 25 YEARS SERVICE AT GAZETTED/EXECUTIVE LEVEL			YES / NO
C	WORKING IN CDA / IDA PAY SCALE, AS MENTIONED AT POINT No. 2 A / B of the Advt. (whichever is applicable)			YES / NO
V	BREIF DESCRIPTION OF THE WORK EXPERIENCE			
13	WHETHER ANY CONVICTION (by court of Law) / PUNISHMENT/PENALTY (due to disciplinary action by employer) WAS AWARDED TO THE APPLICANT IN THE LAST 10 YEARS			YES / NO
	IF YES, DETAILS THEREOF			Separate sheet may be enclosed

14	WHETHER ANY CASE IS PENDING IN THE COURT OF LAW OR ANY DISCIPLINARY ENQUIRY IS GOING ON, AGAINST THE APPLICANT	YES / NO
	IF YES, DETAILS THEREOF	Separate sheet may be enclosed
15	NOC FROM THE CURRENT EMPLOYER ENCLOSED	YES / NO
16	VIGILANCE AND D&AR STATUS FROM THE CURRENT EMPLOYER ENCLOSED	YES / NO
17	COPIES OF THE ANNUAL PERFORMANCE APPRAISAL REPORT OF THE LAST 5 YEARS ENCLOSED	YES / NO
18	WHETHER APPEARED FOR INTERVIEW IN DMRC IN THE PAST (IF YES, DETAILS THEREOF)	
19	ANY OTHER RELEVANT INFORMATION (DISTINCTION/AWARD/CERTIFICATE, etc.,)	
20	HOBBIES / INTERESTS	

I hereby declare that the particulars furnished above are true. I understand that my candidature will be cancelled, if any information is found to be incorrect, or, false at any point in time.

Date: _____

Place: _____

Signature of Candidate

Name: _____

Mobile No.: _____

Email ID: _____

Documents to be enclosed (whichever applicable)

1. Educational Certificates (Matriculation/ Graduation/Post Graduation & Others)
2. Work Experience Certificate
3. NOC from present Employer
4. Vigilance and D&AR Clearance from the present Employer
5. APARs of the Last 5 years